



Whova Attendee User Guide (Web Platform)

Thank you for participating in **PESGB/ HGS Africa E&P Conference 2021**. We look forward to welcoming you to the virtual show! Please find below the logistical information required to ensure you have a smooth and successful delegate experience.

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LOG IN AND SIGN UP

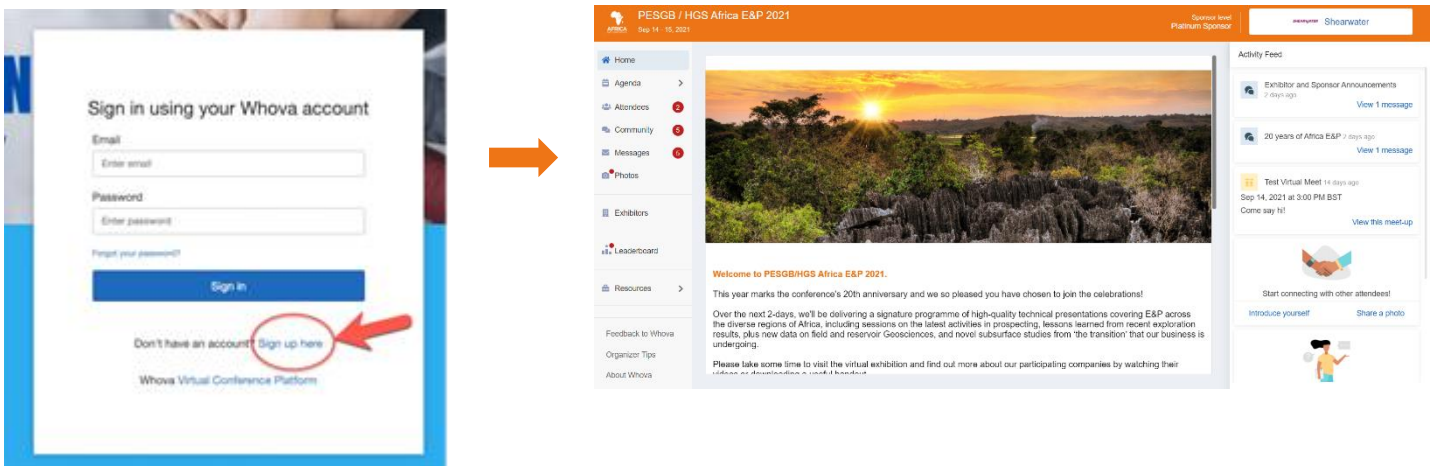
A link from PESGB will be sent to you before the event. The link is formatted as follows:

<https://whova.com/portal/webapp/xx/>. Click this link to begin the login process.

1. Click **“Sign up here”**. Use your email associated with your booking and create a password. You’ll then be able to add some additional profile information that you’d like to share with other attendees.
i Please make sure to use the email you used when registering the event. Otherwise, it will not allow you to join the event. The events team can confirm the email used if necessary.
2. Did you attend PROSPEX 2020? If you did and you registered with the same email address as the one you have used for this event you’ll already have a login! Please use this and make use of the ‘forgot your password?’ link if you’ve lost your login details.

You will only need to “Sign-up” once. For all future access, please just “Sign-in” using the credentials you have submitted during the “Sign-up” process.

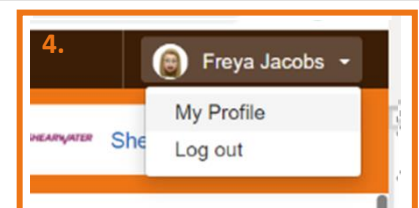
3. Once successfully “Signed-up / Signed-in”, you will be taken to the **Africa E&P Conference 2021** homepage.



EDITING YOUR PROFILE

Once loaded you have the option to edit your profile. Remember that other attendees will use this to network with you. To do this:

- 4.1. Tap your icon in the top right corner of the screen
- 4.2. Select **“My Profile”**
- 4.3. Enter details you’d like others to know



VIEW THE AGENDA AND PLAN YOUR SCHEDULE

The screenshot shows the conference homepage. Callout 1 points to the 'Agenda' link in the left sidebar. Callout 2 points to the date navigation arrows at the top of the agenda section. Callout 3 points to the search bar at the top. Callout 4 points to the 'View Session' button for the 'Africa E&P Conference & Exhibition Open!' session. Callout 5 points to the 'Add to My Agenda' button for the same session.

1. Once you are on the **Africa E&P Conference 2021** homepage, click on **"Agenda"** featured on the left-hand side of the screen.
2. You can move through each day at the top of the agenda.
3. Alternatively, browse or search for sessions using the 'search bar' at the top of the page.
4. Once you have located a session of interest, click on the **"View Session"** button. If the session is live, you'll automatically join. When loading, you will see the option to join via Zoom or Whova. We recommend joining in Whova to improve your conference experience as this will give you access to the **"Q&A"** and **"Chat"** functions.

i When joining in Whova, please ensure you have **"Join audio by computer"** to enable sound.

The left screenshot shows the 'The session broadcast is live. How would you like to join the session?' screen with 'Join in Zoom' and 'Join in Whova' buttons. The right screenshot shows the 'Join Audio by Computer' option selected in the Whova interface.

5. If the session hasn't occurred yet, you can click **"Add to My Agenda"** to put the session on your own personal agenda. You can toggle between sessions and the agenda by using the arrow in the top left

i Please note that recordings of any sessions will **not** be available until the end of the conference, and recordings will only be made available where speaker permission has been granted

This screenshot shows the 'Full Agenda' view for Tuesday, Sep 14. An orange arrow points to the 'Add to My Agenda' button for the 'Africa E&P Conference & Exhibition Open!' session. The right sidebar shows the 'Chat' tab with a message bubble icon.

ASKING A QUESTION

1. You can submit questions for the presenter through the “Q&A” tab on the right-hand side of the session. Here you can also interact with other participants in the “Chat”.
2. Has another attendee’s question piqued your interest? Click the thumbs up to vote up the question! Once it has been answered, simply click on the text to view what response the moderator has given.

The screenshot displays the event interface for PESGB / HGS Africa E&P 2021, held from Sep 14 - 15, 2021. The top navigation bar includes the event title, dates, a 'Sponsor level Silver Sponsor' badge, and the ERCE logo. The left sidebar contains navigation links: Home, Agenda, Sessions (selected), Speakers, Attendees (2), Community (5), Messages (5), Photos, Exhibitors, Feedback to Whova, Organizer Tips, and About Whova. The main content area shows the 'Event & Technical Programme Overview' for Tuesday, Sep 14, 2021, from 12:45 PM to 1:00 PM, with 0 attendees and 0 questions. A video player shows a placeholder for Jiaqi Zhang. The right sidebar features the 'Q&A' tab, which is active. It displays a list of questions with thumbs up/down icons for voting. An orange arrow points to the '0 Likes' text above the first question. Below the questions is an 'Answered Questions' section. At the bottom right, there is a blue button labeled 'Ask a question'.

SEE WHO IS ATTENDING THE EVENT

1. Click the “Attendees” tab on the left side of the screen.
2. At the top of the page, you can search attendees by keywords such as company name or title.
3. You can view an attendee’s profile by clicking “View Profile” to find out more about them. To start a conversation, click “Say Hi!”, which will open a chat box in your personal messaging centre (accessible under “Messages” on the left hand panel).
4. To find people with common backgrounds and interests, click the Recommended tab on the top of the Attendees list to find Whova’s recommendations about people you may be interested in networking with. Click into each item to see attendees who come from the same city or have the same affiliations, educational background, or interests as you.

PESGB / HGS Africa E&P 2021
Sep 14 - 15, 2021

Sponsor level
Silver Sponsor

ERCE ERCE

Home
Agenda
1. Attendees
Community
Messages
Photos
Exhibitors
Leaderboard
Feedback to Whova
Organizer Tips
About Whova

Attendees
All **3. Recommended** Bookmarked Categories

Freya Jacobs
PESGB

48 attendees total

2. Search name, affiliation, or location...

B

O Orlando Bloom
Eni SpA, Italy
Speakers
Bookmark View Profile Say Hi

B Bobbi Brown
Société Nationale des
Hydrocarbure, Cameroon
Speakers
Bookmark View Profile Say Hi

R Rachel Bilson
Organizers
Bookmark View Profile Say Hi

L Lionel Batiste
Cairn Energy, UK
Speakers
Bookmark View Profile Say Hi

C

JOIN DISCUSSIONS ON THE COMMUNITY BOARD

1. Click the **“Community”** tab on the side menu to the left of the screen.
2. Message an existing topic, or **“Add a topic or social group”** to start a new discussion.
3. If you’d like to be kept up to date with a topic, you can click **“Follow”** directly next to the topics on the Community Board. To find the topics you are following, head to the **“Followed”** tab.

PESGB / HGS Africa E&P 2021
Sep 14 - 15, 2021

Sponsor level
Platinum Sponsor

Total Energies

Home
Agenda
2. & 3.
Attendees
1. Community
Messages
Photos
Exhibitors
Leaderboard
Feedback to Whova

Community
Add a topic or social group Search...
All Topics Followed New Topics

Meet-ups & Virtual Meets
Suggest a dinner together, a morning run, or...
1 activity • 7/22/2021

Ask Organizers Anything
Have any question for the organizer? Ask here.

Local restaurant recommendations? 7/15/2019
5 messages
3. Follow

Exhibitor and Sponsor Announcements

Local restaurant recommendations?

Jason Alexander
I created topic: Local restaurant recommendations? .
Sep 13, 2018 1:37 PM

Elvis Brown
I'm really found of Harry's coffee shop in Downtown
<https://yelp.to/qTKq/ePyUJQyKbQ>
Sep 13, 2018 2:51 PM

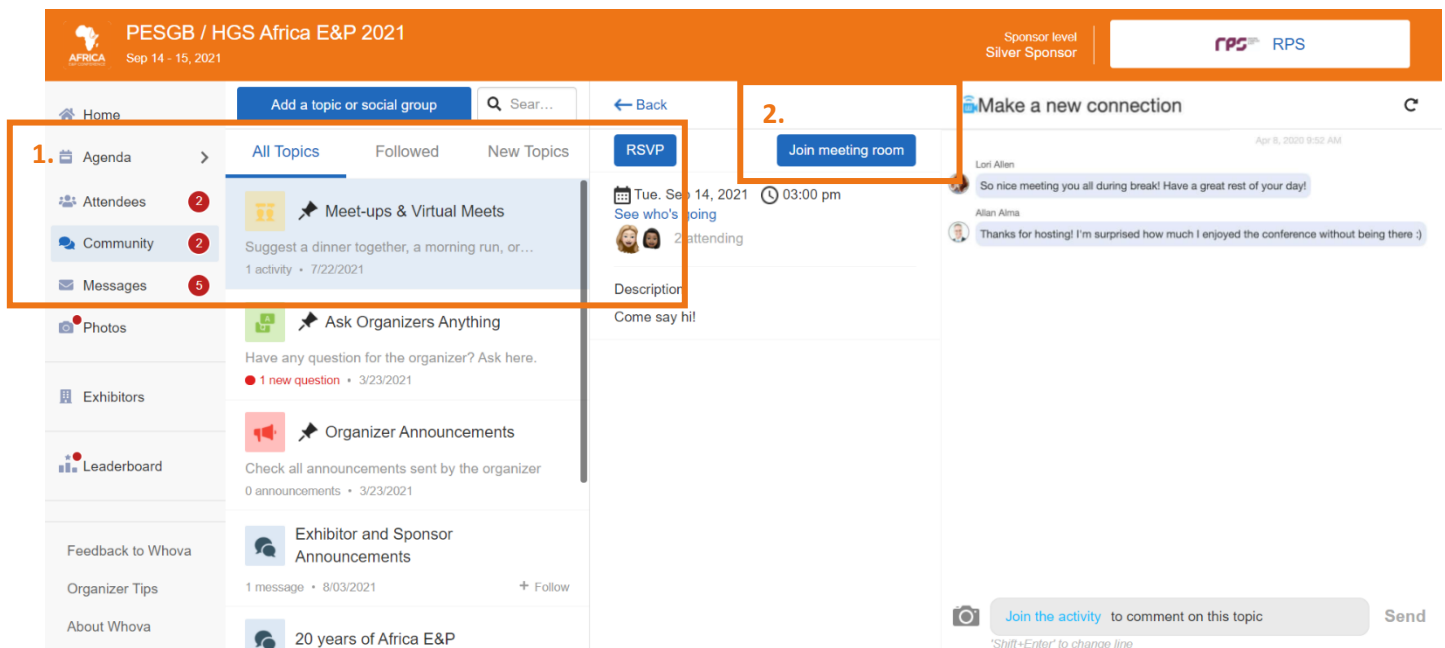
Xinxin Jin
If you look for a sea view restaurant, the marine room is quite good
Sep 13, 2018 6:53 PM

Allan Alma
I believe you can't leave San Diego without Taco! I recommend taco stand near La Jolla Shore.
Sep 14, 2018 9:51 AM

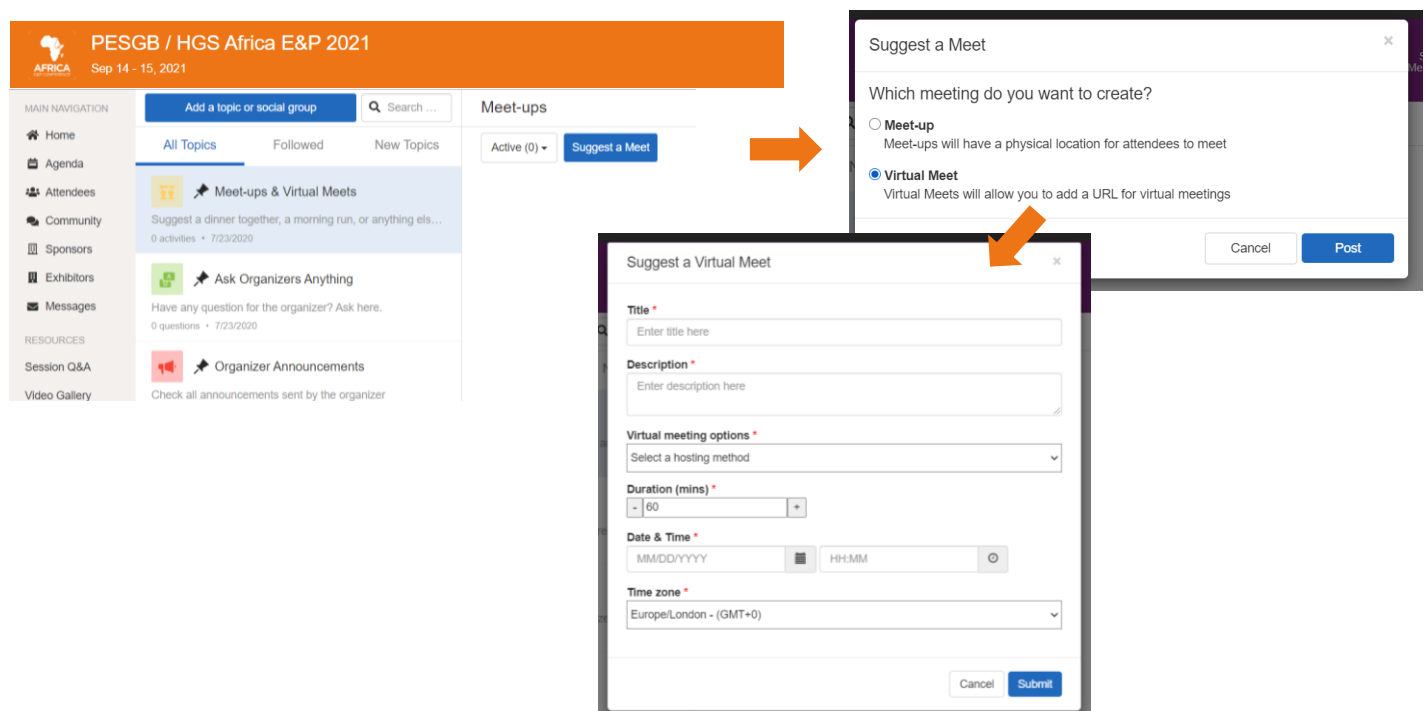
START OR JOIN A VIRTUAL MEETUP

1. Within the **“Community”** tab, there will be a pinned thread for virtual meets. If there is something scheduled that you would like to attend, click it to see more details. You can also **“RSVP”**.

2. When the meetup starts, click “Join meeting room” to start chatting!



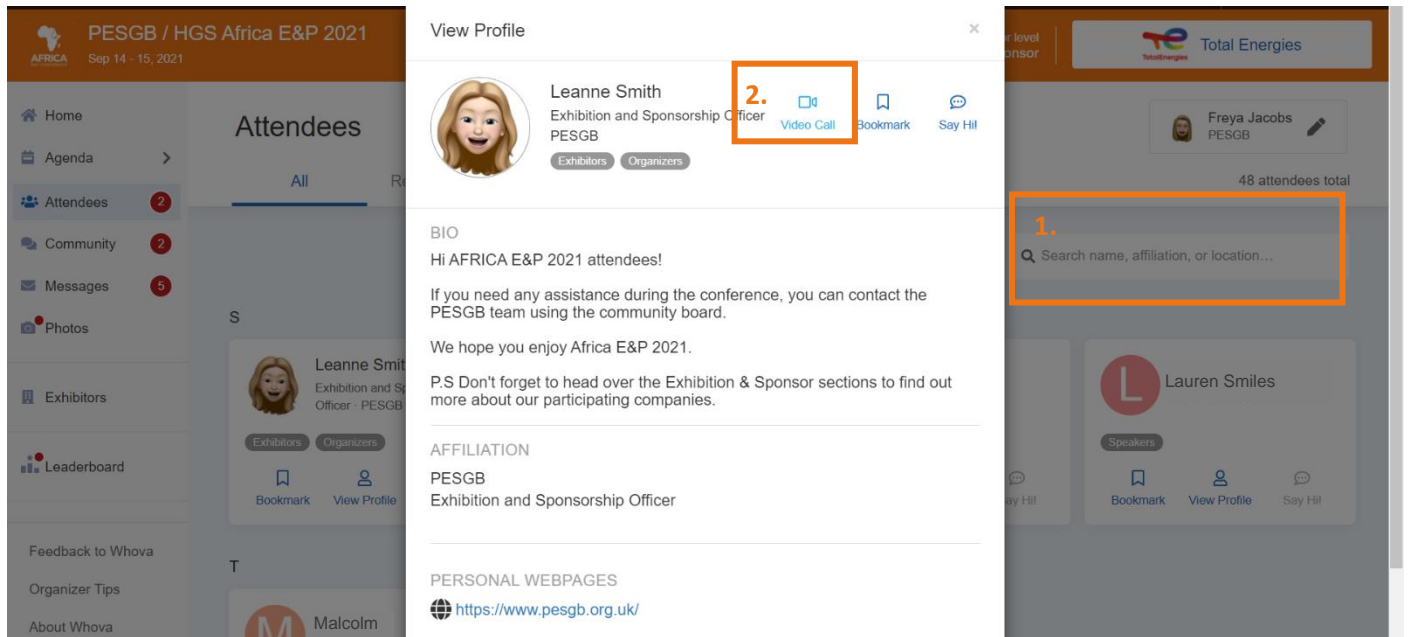
3. You can also suggest a new meetup by tapping “Suggest a Meet” and inputting the details. If you have a meeting link (e.g. a meeting scheduled through Zoom), you can paste this link here. An alternative is to use **Whova’s virtual meet room**, which allows up to 30 participants. **Please note that Whova’s virtual meet room can only host up to 5 meetings at any one time, so please make sure you have checked the schedule to avoid clashes.**



WANT TO START A PRIVATE 1:1 VIDEO CALL WITH AN ATTENDEE?

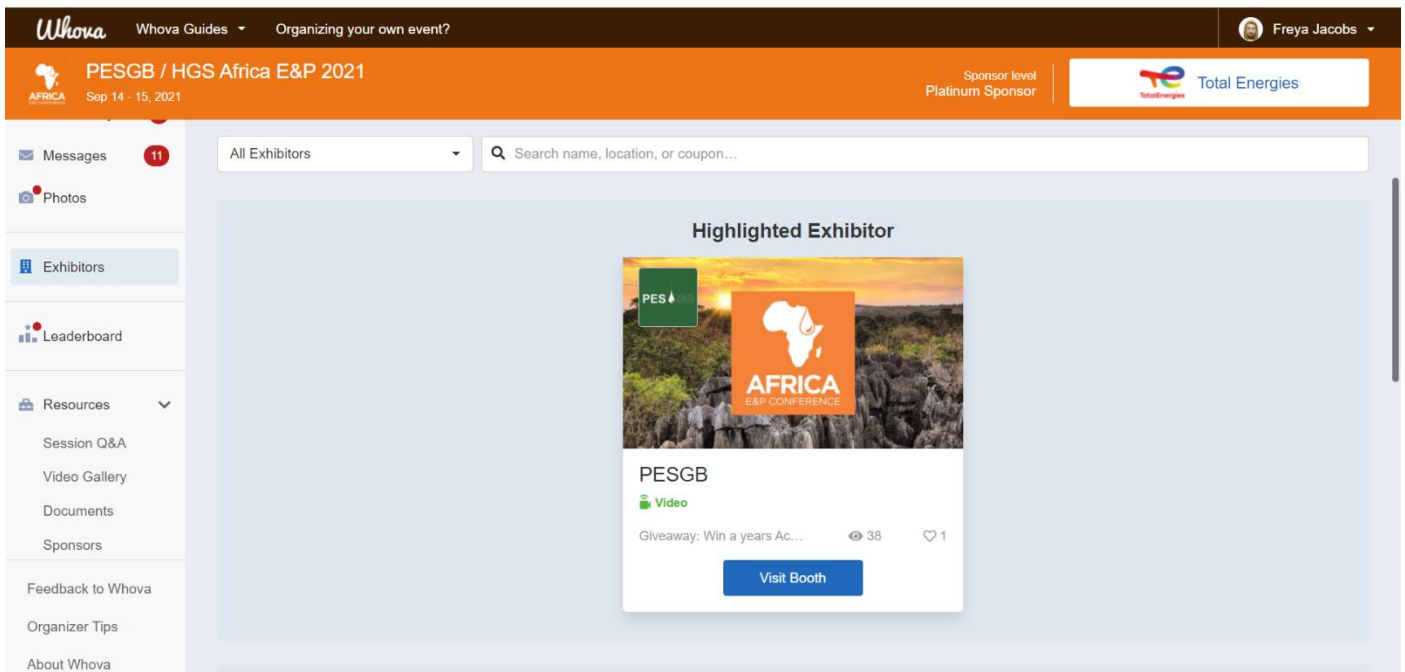
1. Search their name in the attendee list.

2. Click on the blue **“Video Call”** icon to request a video call with that attendee. Once they have accepted, you will both be able to join a private call on Whova’s in-platform video calling system.



EXPLORE EXHIBITOR AND SPONSOR PROFILES

The virtual exhibition will be accessible throughout the conference for you to explore and connect with exhibiting companies. Simply head to the **“Exhibitors”** tab in the left-hand menu to enter.



“View Booth” will take you to each profile containing;

1. A company overview
2. Key contact details

- Any promotional videos or handouts they've chosen to upload.
- A "Chat" window so you can speak with someone on their team

Whova PESGB / HGS Africa E&P 2021 Sep 14 - 15, 2021

Sponsor level Silver Sponsor

ERCE ERCE

Messages 11 Photos Exhibitors Leaderboard Resources Session Q&A Video Gallery Documents Sponsors Feedback to Whova Organizer Tips About Whova

Back to Exhibitor List PESGB

39 Visited 1 like

PESGB

2. leanne@pesgb.org.uk +44 (0)20 7408 2000 https://www.pesgb.org.uk/ Leanne Smith

1. Connect With Us

The PESGB was established in 1964 by a group of like-minded professionals keen to create a community of geoscientists for networking and sharing ideas. Over 50 years on, we have a membership of over 4000 individuals, active in six continents.

This member led organisation serves our industry by providing great value, networking and knowledge-sharing events, conferences and workshops as well as a programme which supports the education of earth sciences in the wider community.

Though careers in 'energy' are constantly evolving, the PESGB aims to be relevant, useful and beneficial to members at every stage of their careers within the 'energy' industry.

Promotional Offers

4. Chat

No Messages yet - send them first!

Write a reply Send

You can also find out more about each of our event sponsors by visiting their sponsor profile at any time during the conference. Open the **"Resources"** tab in the left-hand menu and select **"Sponsors"**. Simply click any one of the sponsors listing to view key company information and any promotional items they have added. You can also send them a message through the public chat box on the right-hand side.

Whova PESGB / HGS Africa E&P 2021 Sep 14 - 15, 2021

Sponsor level Live Event Sponsor

TGS

Messages 11 Photos Exhibitors Leaderboard Resources Session Q&A Video Gallery Documents Sponsors Feedback to Whova Organizer Tips About Whova

Filter by sponsor level Search name or location...

Platinum Sponsor

Shearwater 13 Visited 1 like

Total Energies 4 Visited 1 like

Silver Sponsor

ERCE 4 Visited 1 like

RPS 2 Visited 1 like

Shearwater

rdoubell@shearwatergeo.com https://www.shearwatergeo.com/ Rene Doubell

Sponsored Sessions

Event & Technical Programme Overview Tue Sep 14, 12:45 PM - 1:00 PM View Session

4. Chat

No Messages yet - send them first!

Write a reply Send

If you have any queries about the platform during the conference, please direct your questions to the “Ask Organizers Anything” topic board in the “Community” area. PESGB will be monitoring this board and will be able to respond to your queries.

We look forward to welcoming you to PESGB / HGS Africa E&P Conference 2021!